

## How to book a hotel room for the Abunai! Convention 2023.

To make a room reservation you can fill in the form with all the requested items.

Forms without all details will **not** be handled.

All applications will be processed in order of receipt and availability.

Please send your form by e-mail to Jolanda Geuijen-Jacobs: [j.jacobs@nh-hotels.com](mailto:j.jacobs@nh-hotels.com)

If you have send your form to this e-mail address, we ask you to not call our office. We will handle the reservations in order of receipt and availability. Duplicates will be deleted. The reply might take a few days.

After registration you will receive an e-mail with a secure link to fill in the credit card details within 24 hours. Please note; this is not the final confirmation. Please make sure that there is enough credit on your credit card to pay the costs of the hotel room including city tax at € 2,70 per person per night. If we were unable to charge the credit card, we cannot proceed with your reservation.

After your (prepaid) credit card is successfully charged we will send a final confirmation of your room reservation (In case you have not received an e-mail by 31 May 2023, there is no hotel reservation for you).

If we have not received the credit card details within 24 hours, the booking will be cancelled.

Note: In contrast to other years, you will not be contacted by phone for credit card details.

To confirm your booking, the costs of the hotel rooms will be charged on your (prepaid) credit card. Only after 100% payment your reservation of the hotel room is confirmed and you will receive a confirmation by e-mail. Cancellations will be charged 100%.

### **Cancellation conditions**

All cancellations have to be done in writing. The date of receipt of your e-mail determines the date of cancellation. NH Koningshof uses the following cancellation policy:

The costs of the hotel room and city tax will be charged on your credit card before 31 May 2023. After payment the room reservation is final and can't be cancelled any more.

Looking forward to welcome you back at NH Conference Centre Koningshof to enjoy a wonderful Abunai! 2023!